

Twyford Together Constitution

It is proposed to make a few minor alterations to the constitution to take into account changes to membership fee arrangements for Business Forum members. Details of the amendments are given below. These will be voted on at the AGM on 17th April at the Age Concern Centre commencing at 8pm.

Existing Constitution

SECTION 4

SUB-GROUPS

- (i) The Executive Committee may agree to the formation of Sub Groups from time to time and as considered necessary. Sub-Groups shall report to and may be regulated or dissolved by the Executive Committee.
- (ii) A Sub-Group Leader for every Sub-Group shall be appointed by the Executive Committee. The Sub-Group Leader shall act as the Administrator of the Sub-Group's affairs and shall also act as Secretary of the Sub-Group or otherwise appoint a Sub- Group member of his or her choice to fill this role.
- (iii) Sub-Group Leaders to serve on The Executive Committee.
- (iv) The Sub-Group Leader shall propose the membership of any applicant to their Sub-Group and a minimum of two Officers of TT shall consider each application on behalf of the Executive Committee
- (v) All business of a Sub-Group shall be reported to the Executive Committee directly by the respective Sub-Group Leader on a regular basis.

The Sub-Group Leader or spokesperson should request a meeting with the Executive Committee if matters of importance and urgency need to be addressed. Such request shall be made to the TT Secretary who shall make the necessary arrangements.

An agenda shall be provided in advance by the Sub-Group Leader. These meetings shall comprise the Sub-Group Leader plus a minimum of two members of the Executive Committee. Minutes of these meetings shall be circulated to the Executive Committee and matters arising therefrom shall be discussed at the next regular meeting of the Executive Committee or earlier if necessary.

- (vi) Membership renewal subscriptions shall be paid on or before the due date. Each Sub- Group member shall receive from the Sub-Group Leader a notice for the renewal of membership in advance of the due date. An invoice will be issued for the respective subscription at least two weeks in advance of the date for renewal.
- (vii) If, after the due process described above, and in the absence of any mitigating circumstance, the subscription is not received within thirteen weeks of the due date, the member concerned may have that membership of the Sub-Group withdrawn.

- (viii) The Withdrawal of membership shall also be considered by the Executive Committee in respect of any member of the Sub-Group who brings disrepute to that Sub-Group or to TT or the Community at large. A Special meeting of the Sub-Group shall be convened for the purpose of hearing the matter.
- (ix) No member of a Sub-Group shall have power to vote at any General Meeting of TT if their subscription is in arrears at the time.
- (x) Any member has the right to resign membership of a Sub-Group. Such resignation shall be conveyed to the respective Sub-Group Leader. No refund of any paid subscription shall be made without agreement by the Executive
- (xi) After the formation of a Sub-Group it shall have the opportunity to prepare Articles of Association in support of the detailed activities of the respective Sub-Group. Such Articles must receive the formal approval of the Executive Committee before being executed and this Constitution shall always take precedence.
- (xii) Any Sub-Group running under TT must adhere to the TT branding guidelines.

Proposed Constitution

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Members joining the Business Forum Sub-Group will be charged a £100 joining fee. At the end of each year of membership, members will be contacted and reacquainted with the activities carried out by Twyford Together in support of local businesses and charities. Members will be encouraged to contribute annually to Twyford Together by giving a voluntary donation of £100, to enable it to continue its events and activities.
- (vii) **If, after the due process described above, and in the absence of any mitigating circumstance, the subscription is not received within thirteen weeks of the due date, the member concerned may have that membership of the Sub-Group withdrawn. Delete Clause**
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